

Civil Aviation Authority of Nepal
Electromechanical Department
Babarmahal, Kathmandu, Nepal

INVITATION TO BID

Bid Notice No. NCB-01-EMD-073/74

First date of Publication 27th Kartik 2073 (12th November 2016)

Civil Aviation Authority of Nepal, Electromechanical Department (EMD) hereby invites Sealed Bids from the eligible Bidders (manufacturers, suppliers or their authorized agents or representatives) for:

Package A: “Supply & Delivery of Car(s) for CAAN Head Office”

Package B: “Supply & Delivery of Pickup Vehicle for CAAN Head Office”

1. Eligible bidders may obtain further information from Civil Aviation Authority of Nepal, Electromechanical Department (EMD), Babarmahal, Kathmandu.
2. A set of Bid document may be purchased from Civil Aviation Authority of Nepal, EMD, Babarmahal, Kathmandu or Civil Aviation Authority of Nepal, Head office, Store Section, Babarmahal, Kathmandu on written request within **30 days** from the date of first publication of this notice and on receipt of a cash deposit of NRs. **3000.00**+VAT (non-refundable) for Package A and NRs. **1000.00**+VAT (non-refundable) for Package B in NMB Bank, Babarmahal, Account No. **00100000931F** of Civil Aviation Authority of Nepal (CAAN) within office hours.
3. Sealed Bid must be submitted to the address given below on or before **12:00** hour on the **31st** day of the first publication of the Bid notice. Any Bid received after the above specified date and time will not be entertained. Bid will be opened at **14:00** hour on the **31st** day, the last date of submission of Bid in presence of the bidder or their authorized representatives who choose to attend or even in their absence at Civil Aviation Authority of Nepal, EMD, Babarmahal, Kathmandu.
4. Bid must be accompanied by Bid Bond in the form of a bank guarantee of the Nepalese Bank (Foreign Bank Guarantee must be counter guaranteed by a Nepalese Bank) or Bank Voucher of cash deposited at Nepal Rastra Bank, Thapathali, Account No. 1206110-001-003-524-NPR of Civil Aviation Authority of Nepal, Babarmahal, Kathmandu for an amount of equivalent to NRs. 6,00,000.00 for Package A and an amount of equivalent to NRs 85,000 for Package B. Successful Bidder shall provide a Performance Security of five (5) percent of the Contract Price. If the contract price is less than 85 percent of the estimated amount, the supplier shall deposit 50 percent of the deficit amount to reach the 85 percent of the estimated amount along with 5 percent of the contract price.
5. Technical Documents containing make, model, catalogues, specification etc. of the offer shall be submitted in detail along with Bid. Bid failing to submit such document will not be entertained.
6. EMD reserves the right to accept or reject any Bid and reject all Bids at any time without assigning any reason whatsoever prior to award of contract.
7. Notarized Copies of Firm registration certificate, income tax clearance certificate and applicable registration certificates of Bidder shall be submitted with Bid document. If the Bidder is a foreigner, then his local agent's certificates (registered in Nepal under Nepalese Government Rules and Regulation) should also be submitted. The certificates shall be attested by Notary Public. Attestation shall be in English Language.
8. Bid must be enclosed in a sealed envelope clearly marked in capital letter “SUPPLY & DELIVERY OF
9. Any additional matters not covered by this shall be in accordance with the prevailing Procurement Act 2063 and Procurement Regulation 2064 of the GoN.
10. Bid must be addressed to: **Civil Aviation Authority of Nepal, Electromechanical Department, Babarmahal, Kathmandu, Nepal**. Ph. No. 977-1-4262100, Fax No. 977-1-4262700 Ext-410
11. Last date for sale of Bid Document **B.S. 26th Mangsir 2073 (11th December, 2016)** within office hour
12. Last date of Bid submission **B.S 27th Mangsir 2073 (12th December, 2016)** by 12:00 Noon
13. Bid opening date **B.S 27th Mangsir 2073 (12th December, 2016)** at 14:00 hour