

**Civil Aviation Authority of Nepal  
Aeronautical Information Management (AIM) Department**

**Babarmahal, Kathmandu**

**EOI Notice No: CAAN/AIM/EOI/001**

**INVITATION FOR EXPRESSION OF INTEREST (EOI)  
For Design and Specification Work for AIS Automation**

*First Date of Publication: 25<sup>th</sup> February 2018 (2074/11/13)*

1. Civil Aviation Authority of Nepal (CAAN) intends to implement automation in Aeronautical Information Services (AIS) in Nepal as per the ICAO Roadmap. In this regard, Aeronautical Information Management (AIM) Department, CAAN intends to procure national consulting services for Design and Specification Work for AIS Automation.
2. This Invitation for Expression of Interest (EOI) is called to invite applications from any interested, eligible and experienced national Consulting Firms/Companies or their Joint Ventures JV having minimum Seven (7) years of experience (in case of JV, lead partner of JV must qualify the minimum years of experience as stated in the field of consulting business).
3. The consulting firms should be registered in Nepal under Government of Nepal rules and regulations and must produce copies of the certificates renewed and valid up to date of Firm registration, VAT registration/PAN registration and, if necessary, authorization at the time of acquiring the EOI Document. The Consulting Firms or its proposed consultants individually or collectively (in case of JV, any member of JV) shall have the work experience of at least one project doing AIS Automation in any ICAO Contracting States.
4. A complete set of EOI Document in English may be obtained free of cost during office hours on all government working days within 21days of the first publication of this notice from Procurement Unit of Civil Aviation Authority of Nepal, Head Office or can be downloaded from the CAAN website ([www.caanepal.org.np](http://www.caanepal.org.np)) by any eligible interested companies/firms. The further information/ instructions to the applicants as well as TOR will be provided along with EOI document.
5. If the deadline specified herein falls on a government holiday, the deadline shall be extended automatically to the next working day at the same hour.
5. EOI must be sealed in an envelope and marked with the invitation for EOI NCB number and titled “Expression of Interest for Design and Specification Work for AIS Automation”. A covering letter on the official letter head of the firm duly signed by the authorized signatory shall be addressed to following official address:

**Aeronautical Information Management (AIM) Department, Civil Aviation Authority of Nepal  
Head Office, Babarmahal, Kathmandu, Nepal  
Tel: 977-1-4257667, 977-1-4262387; Fax: 977-1-4262516  
Email: [caanais@caanepal.org.np](mailto:caanais@caanepal.org.np), [caanais2016@gmail.com](mailto:caanais2016@gmail.com)**

7. Any application for EOI received by CAAN after the due date and time shall be considered late, summarily rejected without and further explanations and returned un-opened.

8. The duly completed EOI documents received by due date and within specified time will be opened at 14.00 NST) on 22<sup>nd</sup> day of first date of publication of this notice.
9. The EOI documents submitted by the applicants shall be evaluated on the basis of the evaluation criteria approved by CAAN and shortlisted in accordance with the Public Procurement Act, 2063 and Public Procurement Regulation, 2064 of Government of Nepal. The shortlisted consultants will be notified in due course of time for the submission of Technical and Financial proposals. The Quality and Cost Based Selection (QCBS) procedure will be used for final selection of the consultant.
10. CAAN reserves the right to accept or reject any or all EOI applications with or without giving any reason whatsoever.
11. Further information can be obtained from CAAN official address mentioned above during office hours in all working days seven days prior to deadline of submission of EOI.